

HOW TO BOOK

1. To participate in the conference you need to fill the **CONFERENCE REGISTRATION FORM** (through this form, you can also book the sightseeing tour optional scheduled for the evenings of September 26, 2016);
2. For this occasion of this important event the organization has arranged special rates to accommodate the participants. For hotel reservation you need to fill the **BOOKING HOTEL FORM**. You must select only the accommodation category and describe any specific notes relating to special needs; the DIT will book the hotel depending on the availability at time of request.

All reservations will be processed in the order of arrival of requests. It is suggested to all to book in advance of the deadline, in order to have guaranteed wide and secure availability.

Wait for the confirmation of the booking: DIT will send you the "Booking Confirmation" form. It's the voucher.

3. The terms and timing of payment for each service purchased are described in the respective forms (CONFERENCE REGISTRATION FORM and HOTEL BOOKING FORM).
4. The special forms (REGISTRATION FORM and HOTEL BOOKING FORM) should be sent to



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welcome in Umbria and enjoy your stay